*Fields with asterisks * are required for submission.*   ***If printing document out, select drop down options before printing***

*Program Name: **Executive Development Program**

*Session Dates: _____   Registration Code (if applicable): _____

Applicant Information

*First (Given) Name: _____   Middle Name: _____

*Last (Family) Name: _____   Suffix: _____

Preferred First Name for Name Badge: _____   *Gender: _____

Date of Birth: _____

*Country of Citizenship: _____

*Preferred Email: _____

Secondary Email: _____

*Preferred Phone: _____

Secondary Phone: _____

Work Address   Use as primary address

*Country: _____

*Line 1: _____

Line 2: _____

*City: _____   *State/Province: _____   *Postal Code: _____

Home Address   Use as primary address

Country: _____

Line 1: _____

Line 2: _____

City: _____   State/Province: _____   Postal Code: _____

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*Group Registration: Yes   No   ***Alumnus of Kellogg School or Northwestern:**   Yes   No

*Federal Government Employee: Yes   No

If applicable, enter Assistant or Administrator information
The assistant or administrator will receive a copy of the registrant's confirmation email and be able to view the registration details.

First Name: _____   Last Name: _____

Email Address: _____

*Fields with asterisks * are required for submission.*

Professional Information

*Company: _____

*Position Title: _____

*Management Level:

*Job Function:

*Industry Group:

Industry: _____

Parent Company Annual Sales (in $US):

Parent Company Number of Employees:

Bill to Information (if different from Applicant Information)

Bill to Name: _____

Bill to Email: _____

Bill to Address Line 1: _____

Bill to Address Line 2: _____

Bill to City: _____

Bill to State: _____

Bill to Zip Code: _____

Bill to Country: _____

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*Fields with asterisks * are required for submission.*

Education and Experience Information

*Number of years full-time work experience:

*Number of years management experience:

*Have you attended a Kellogg Executive Education program?   Yes   No

*School Name (awarding highest degree or diploma): _____

*Degree Conferred: _____

*Year Degree Conferred: _____

*Major: _____

Executive Education Experience

*Have you attended any university executive education programs, including other Kellogg programs?   Yes   No
If Yes, provide information for (up to 3) programs, including the name of university, program name, and completion year:

_____

_____

_____

_____

_____

_____

_____

_____

*Fields with asterisks * are required for submission.*

Management Skills Proficiency

*Please indicate your proficiency in the following areas of management

	High	Moderate	Low
*Accounting			
*Finance			
*Information Technology			
*Managing Change			
*Marketing and Sales			
*Operations/Manufacturing			
*People Management			
*Strategic Management			

English Language Proficiency

*Is English your first language?   Yes   No

Here are Kellogg's expectations for English fluency
Please respond to each on a scale of 1 to 5 where 1 is the least fluent and 5 is the most fluent.

*1. Can read business articles in English with ease or moderate difficulty

*2. Has used spoken English in a wide range of sophisticated and demanding
responsibilities in your job.

*3. Has given clear, logically organized explanations in spoken English to support
own point of view.

*4. When speaking English, is able to use simple and complex grammar correctly,
except for an occasional error.

*5. When listening to spoken English, can completely understand native and non-native
English speakers, including idioms, humor, and irony, even when they speak very fast.

*6. Usually knows the English vocabulary to use to convey desired meaning.

*7. Has confidence in own English speaking and listening skills.

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*Fields with asterisks * are required for submission.*

To Maximize your Kellogg experience and that of your classmates, you must be prepared to:

1. Contribute regularly to general classroom discussion

2. Participate actively in one-on-one conversations with an assigned learning partner as well as in small group (4-6 people) discussions where your contribution is essential to the success of the group

3. Participate and interact in English in social activities and networking

4. Embrace Kellogg's interactive, discussion-based learning style

5. Maintain energy over the course of a rigorous schedule in English that includes 8-hour or longer days

   I have read and understand these expectations and believe I can fully participate in and benefit from Kellogg's Executive Development Program

Responsibilities and Program Expectations

*To what unit in the organization do you report? _____

*Number of employees who report to you and your direct reports? _____

*Number of levels between you and your CEO/your parent company's CEO? _____

*Describe the unit for which you are responsible and your current responsibilities:

*Why are you currently seeking this professional development opportunity?

*Please share five words that describe your current approach to leadership

*What do you hope to accomplish as a result of attending this program?

*Fields with asterisks * are required for submission.*

Sponsor Information

In order to attend this program, a sponsor (a senior executive within your organization who is familiar with your work) is recommended. Your sponsor should authorize you the time off needed to complete the program.

By submitting this application, you acknowledge that the sponsoring executive listed below has agreed to nominate you for this program.

*First Name: _____   *Last Name: _____

*Position Title: _____

*Sponsor Company: _____

*Email: _____

*Address Line 1: _____

Address Line 2: _____

*City: _____   State/Province: _____   *Postal Code: _____

*Country: _____   *Phone: _____

Emergency Contact Information

*Emergency Contact Name: _____

*Emergency Contact Relationship: _____

*Emergency Contact Phone: _____

Insurance Information

*Insurance Provider: _____

*Is your insurance valid in the United States?   Yes   No

*Fields with asterisks * are required for submission.*

Payment:

Enrollment is not confirmed until full payment is received. Payment may accompany the application, or an invoice may be requested. Full payment is due within 30 days of the invoice date. If the participant is enrolling within 30 days of the program's start date, full payment is due immediately. Check: Checks must be drawn on U.S. banks and payable in U.S. funds to "Northwestern University". Wire Transfer: Wire transfers must be accompanied by our bank information available on the invoice or by contacting our registrar at exed-payments@kellogg.northwestern.edu. Credit Card: We accept Visa, MasterCard, Discover and American Express for all our programs. Online payment: Online payment by credit card is allowed upon receipt of invoice unless the program has admission requirements, special pricing or is at capacity.

General:

Applicants must be proficient in English. All classes and discussions are conducted in English.

Applicants agree: (1) to respect the intellectual property of the Kellogg School of Management, including the instructor's teachings and writings whether audio, visual or written; (2) not to distribute, sell, or share the materials from the class outside of their organizations including, but not limited to copying/duplicating/producing or offering any programs resembling those attended either online or in person. It is understood that during attendance at this program, the participant will be free of other personal and professional duties and will not leave except in emergency situations to avoid disruption to fellow participants. Northwestern University reserves the right to use photos taken during seminar activities for promotional and educational purposes.

Health Insurance for In-Person Programs:

It is expected that participants have their own health insurance, valid in the United States. The University is not responsible for medical expenses incurred by participants during the program.

Lodging and Meals for In-Person Programs:

Program fees include most meals, coffee breaks and any receptions. Participants may be responsible for dinner on free evenings. Evanston Campus: Lodging/accommodations are included during the program. Evanston campus participants will stay at a nearby hotel, transportation between the hotel and the Global Hub will be provided. Chicago Campus: Lodging/accommodations are included during the program. Chicago campus participants will stay at a nearby hotel. Miami Campus: Lodging/accommodation is included during the program. Miami campus participants will stay at a nearby hotel.

Cancellations:

To receive a full refund of fees, notice of cancellation must be received more than 30 days in advance of the program start date. Participants who cancel less than 30 days in advance will not receive a refund but may nominate an acceptable substitute or attend a future session of the same program within one calendar year of the program. Northwestern University reserves the right to cancel a program at any time for any reason. In the unlikely event of a course cancellation, paid program fees will be refunded, but the university is not responsible for any travel or other related expenses accrued by the program registrant.

University Policies:

Northwestern University is an equal opportunity, affirmative action educator and employer. Northwestern University reserves the right to change, without notice, any statement in this publication concerning, but not limited to, rules, policies, tuition, fees, curricula, and courses. No right, title, or interest in any such Northwestern Intellectual Property shall pass to program participants. Participants shall not themselves or knowingly permit any other party to copy, edit, revise, modify, sell, publish, transmit, disclose, display, sublicense, assign, reverse-engineer, reverse compile, hypothecate, participate in the transfer or sale of, reproduce, create derivative works from, distribute, perform, or in any way exploit the Northwestern Intellectual Property or any portion thereof, or permit use of or access to the Northwestern Intellectual Property. Participants shall not in any way remove or alter any copyright notices contained in the program Materials and shall not record or transmit, or permit any personnel to record or transmit, Northwestern's provision of the program without the prior written consent of the owner.

By submitting this form, I certify that I have read and understood the policy statements above and that all information and accompanying material provided in connection with this application are authentic and accurate.

*Applicant Name: _____

Submit by Mail to:

Executive Education, Kellogg School of Management
Northwestern University
2211 Campus Drive
Evanston, Illinois 60208-2800, U.S.A.

Submit by Email to:

execed@kellogg.northwestern.edu