# MECS Ph.D. Student Annual Activity Report

*Fourth year students and beyond.*

Complete the form by inserting your answers after each individual question. Then ***print the completed file to a PDF file named YourLastName.PDF*** (e.g. Nash.PDF). Email this PDF file to both MECS PhD coordinators.

**General Information**

|  |  |
| --- | --- |
| Name: |  |
| Year you entered the program: |  |
| Advisor: |  |
| Other committee members: |  |
| *Approved by: (signature of PhD Coordinator)* |  |

**RA/TA Activity**

*As part of your funding package, you are required to perform 10 hours of work per week over the course of the year. This often equates to three TA/RA “jobs” over the course of the year. You are not to submit timesheets, or to be paid supplementally, for this work.*

List the TA/RA work you have done to fulfill this funding requirement (add rows if necessary): (not applicable for students fifth year and beyond)

|  |  |  |
| --- | --- | --- |
| Description (e.g. DECS 434 TA) | Faculty member | Quarter, Year (e.g. Spring 2010) |
|  |  |  |
|  |  |  |
|  |  |  |

Besides the standard work load listed above, students may occasionally do extra TA/RA work for extra pay. List here any such work you performed for which you were paid. (Add additional rows if necessary.)

|  |  |  |
| --- | --- | --- |
| Description (e.g. DECS 434 TA) | Faculty member | Quarter, Year (e.g. Spring 2010) |
|  |  |  |
|  |  |  |
|  |  |  |

**Research Generation**

1. List any workshops you have attended in the past year, and the approximate frequency of your attendance. (e.g. “75% of Wednesday Theory workshops”)

2. Except the advisor and committee members listed on the first page of this document, list all other faculty members to whom you have described/discussed your research.

3. When do you think you will go on the job market? (e.g. “Fall of 20XX.” If XX is a random variable, give its probability distribution. This is not a commitment in any case.)

**Research Output**

1. **List your completed and partially-completed papers here. Furthermore, attach copies of these papers when submitting this report to the MECS coordinators.** (We do not intend to circulate these papers. We are using these papers only to determine your progress. If you have concerns about confidentiality or the preliminary nature of your work, please contact the coordinators.)
2. Describe all papers or projects that are not yet written up, or that are extremely preliminary. Use no more than 300 words per paper (less is ok).