

## 2020-2021 Kellogg Financial Aid Notice Instructions for U.S. Citizens and Permanent Residents

We have completed our review of your financial aid application materials for the 2020-2021 academic year and have prepared an official Financial Aid Award Notice. **Please complete all requirements within two weeks of receiving your financial aid notification email.**

Please log into CAESAR to view the details of your award:

1. Go to <https://www.caesar.northwestern.edu/> and login
2. Click on the **Financial Aid** tile, then select **Accept/Decline Financial Aid** from the left hand navigation
3. Select the **2021** aid year

Carefully review your financial aid award in CAESAR. To help you better understand your financial aid award, please read the Kellogg Financial Aid Handbook at <https://www.kellogg.northwestern.edu/financial-aid/handbook.aspx> and review the budget worksheets at <https://www.kellogg.northwestern.edu/financial-aid/budget-worksheets.aspx> to determine the amount of offered loan assistance you wish to borrow.

After reviewing your financial aid award offer, you must accept, decline or reduce your award online. Please make sure to click the submit button after you have made your selections to confirm your submission.

If accepting student loans, additional requirements will be listed in the **To Do List** through the **Financial Aid** tile in CAESAR.

### **Federal Direct Unsubsidized Stafford and Federal Direct Graduate PLUS Loan Requirements:**

- Complete Online Direct Loan Entrance Counseling at <https://studentaid.gov>\*
- Complete the Direct Unsubsidized Stafford Loan Master Promissory Note (MPN) online at <https://studentaid.gov>\*
- Complete the Direct Unsubsidized Graduate PLUS Master Promissory Note (MPN) online at <https://studentaid.gov>\*

For more information, please refer to pages 6 & 7 of the Kellogg Financial Aid Handbook

*\* Second-year students who borrowed through Kellogg during the first year do not have to complete an updated online entrance counseling or a second set of promissory notes.*

### **Private Education Loans (if applicable):**

- New and returning students who wish to borrow a private education loan should apply for the loan via the private lender
- Once the lender has approved the loan, the student should send the name of the lender and the approved loan amount to the Kellogg Financial Aid Office at [finaid@kellogg.northwestern.edu](mailto:finaid@kellogg.northwestern.edu).

### **Returning Students:**

If you borrowed a private education loan or Grad PLUS Loan in your first year at Kellogg, your 2020-2021 financial aid award letter will reflect the same loan option and lender you selected for 2019-2020. If you would like to change your lender and/or the loan option, please email our office at [finaid@kellogg.northwestern.edu](mailto:finaid@kellogg.northwestern.edu).

Thank you,  
The Office of Financial Aid  
Kellogg School of Management