

Northwestern | Kellogg

General Information

Classroom Audio Visual Equipment and Support:

Kellogg classrooms are equipped with laptop connection, video projector, DVDSCR, transparency overhead projector, and audio speakers (for laptop, DVDSCR, and microphone); wireless microphones are available upon request. Wireless access for participants is available throughout the facility. Selected classrooms have power and network connections at every seat.

Please be specific if your event requires a room with individual power and network connections. Please provide at least 72-hour notice for equipment set-up requests.

Room Setup:

Most spaces are set in a tiered classroom style. Alternative set up types such as hollow square, u-shaped, pods and customized spaces are available and should be requested through the Kellogg event coordinator. With all reservations, be specific on the number of participants and notify your event coordinator if numbers change.

Kellogg Logo and Kellogg Brand Images:

Client shall not have the right to display the Kellogg logo or Kellogg brand images as part of client's creative reel or portfolio without the express prior written consent of the Kellogg School of Management.

Smoking:

Wieboldt Hall is a smoke-free building. There is no smoking permitted inside the building or within 25' of an entrance, open window or ventilation intake.