



Chief Operating Officer Jewish Council for Youth Services (JCYS)

Jewish Council for Youth Services (JCYS) is an independent, not-for-profit agency dedicated to serving both Chicagoland's Jewish and greater communities and developing leaders who continue its tradition of volunteer service. Embracing Jewish values and culture, JCYS provides educational and recreational programs that nurture individual growth and promote responsibility to others.

Since 1907, Jewish Council for Youth Services has been recognized as a leader in providing innovative programs and services that address the developmental, recreational and educational needs of children and families in the Chicagoland area.

Today, JCYS annually serves thousands of individuals of all races, ethnicities, and religions through its many diverse childcare, camping, and outreach programs, including: JCYS Camp Henry Horner, a day and overnight camp for youth; JCYS Camp Red Leaf, a year-round camping and respite program for children and adults with developmental disabilities; JCYS TEAMcorps, an outreach program for at-risk Chicago public high school students; JCYS Camp STAR, the only summer treatment program in Illinois for children with Attention Deficit Hyperactivity Disorder and related behavioral issues; JCYS Jon Vegosen Champ Camp, a tennis and fitness day camp for low-income Latino youth in Highwood; and three Family Centers, which offer early childhood education, before- and after-school enrichment, summer camps and family programming.

For more information, please visit www.jcys.org.

Position:

Based in downtown Chicago and reporting to the Executive Director (ED), the Chief Operating Officer (COO) is responsible for leading and managing a comprehensive array of services and programs. The COO will lead four site directors and a diverse array of program models delivered across JCYS's four sites (Ingleside, Buffalo Grove, Highland Park and Chicago) with a program staff of up to 150. S/he will review, on an ongoing basis, services being offered and develop and refine program offerings as needs emerge. In addition, the COO will lead the effort for consistency of programming across the JCYS footprint to ensure quality, foster innovation, and guarantee leadership in our field.

The COO will also work actively with the ED to develop and implement a leadership development program and protocols for the JCYS's Board with the goal of creating future civic and philanthropic leaders. This will include writing and delivering leadership development curricula, securing external vendors to assist in this effort and, as needed, delivering public presentations.

The COO will partner with her/his peers on the senior staff in developing, implementing, and managing the program aspects of the annual budget. S/he is responsible for ensuring that JCYS's services are in compliance with all federal, state, funding, and city regulations, certifications, and

licensing requirements. Finally, the COO will assist the ED in planning, organizing, and implementing public and private fund-raising initiatives.

Responsibilities:

- Provide effective and inspiring leadership, as well as stewardship, of JCYS by being actively involved in all programs and services. Implement and lead a continuous quality improvement process throughout the program and service areas, focusing on systems/process improvement, both programmatic and financial. Promote regular and ongoing opportunities for all staff to give feedback on program operations.
- Lead a high performing team of center directors to the next level by further developing and implementing new programmatic strategies.
- Partner with the ED to represent JCYS with external constituency groups, including community, governmental, private organizations and donors.
- Ensure that all program activities operate consistently and ethically within the mission and values of JCYS.
- Work with Center Directors to prepare and submit an annual operational budget to the ED and Assistant Executive Director for review and approval, manage effectively within this budget, and report accurately on progress made and challenges encountered.
- Ensure the continued financial viability of JCYS's program/service units through sound fiscal management. Provide programmatic leadership and input for all strategic planning processes with the ED and staff.

Qualifications:

- At least 10 years of professional experience overall, with a minimum of five years of senior-leadership experience supervising seasoned staff operating diverse programs across multiple offices.
- Solid educational background including an undergraduate degree and an MBA, relevant PhD, or similar advanced degree. Knowledge of early childhood education and/or experience in leadership development preferred.
- Strong relationship-builder and communicator with experience leading diverse work teams, developing an organization-wide strategy for program excellence, engaging community partners, and partnering with a CEO and board of directors.
- Can point to tangible examples of reporting and program measurement and evaluation.
- Demonstrates integrity, strives for excellence in her/his work, and has experience in leading others to new levels of effectiveness and programmatic impact.
- Passionate about JCYS's mission and able to promote and communicate the philosophy, mission and values of JCYS to external and internal stakeholders.
- Ability to travel up to 50% of the time to provide on-site leadership for operating units across Chicagoland.

Compensation:

This is an outstanding opportunity to help lead a highly-effective nonprofit and partner with the ED and senior management team. JCYS offers a competitive compensation package including base salary, bonus, health, and vacation benefits.

JCYS is an Equal Opportunity employer. Personnel are chosen on the basis of ability without regard to race, color, religion, sex, national origin, disability, marital status, or sexual orientation, in accordance with federal and state law.

Interested applicants should send their resume and a cover letter to John Thomason, Executive Director of JCYS, at jthomason@jcys.org.