SCHOOL INFORMATION SHEET
2017-2018
Pontificia Universidad Católica de Chile
School of Business - MBA
Accredited by: EQUIS and AACSB

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School address: Exchange Office MBA Program
School of Business (Downtown Campus)
Pontificia Universidad Católica de Chile
Av. Libertador Bernardo O’Higgins (Alameda) 440, 4th Floor
Santiago de Chile

Exchange Office Undergraduate Program
School of Business (San Joaquin Campus)
Pontificia Universidad Católica de Chile
Av. Vicuña Mackenna 4860
Santiago de Chile

WWW-address: Information about Undergraduate, MBA, and Double Degree Exchange:
http://www.eadmpuc.cl/relint/english/exchange.html
<table>
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<tr>
<th>Deadlines:</th>
<th>Undergraduate:</th>
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<tr>
<td></td>
<td>August-December 2017: Applications: March, 2017</td>
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<td>March-July 2018: Applications: November, 2017</td>
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<th>MBA:</th>
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<tr>
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<td>Summer Term January 2018: Applications: October 4th, 2017</td>
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<td>March-May 2018: Applications: October 20th, 2017</td>
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<td>June-September 2017: Applications: March 20th, 2017</td>
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<td>September-December 2017: Applications: May 7th, 2017</td>
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<th>Double MBA Degree:</th>
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<tr>
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<td>The Double Degree Program currently has partnerships with four institutions:</td>
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<tr>
<td></td>
<td>The University of Texas at Austin – Mc Combs Business School</td>
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<td></td>
<td>Groupe HEC Paris –School of Management</td>
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<td>WHU- Otto Beisheim School Of Business- Germany</td>
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<td>Universidad Torcuato di Della- Argentina</td>
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<td>York University- Canada</td>
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### Required Documents for MBA Program:
  - Up-to-date resume in English or Spanish with digitalized Photograph.
  - Up-to-date official university transcript
  - 1 digital picture jpg file (20 to 70kb)
  - Health Insurance Proof

UPLOAD IN A DROPBOX FOLDER

### Required Documents for Undergraduate Program:
- Apply online, following the instructions stated in the form
- Up-to-date resume in English or Spanish with digitalized Photograph presentation letter from your University.
- Spanish knowledge Certificate
- Up-to-date official university transcript
- photo 35x35 mm/1 digital jpg file (20 to 70 kb)
- Health Insurance Proof
Study programs:

**Commercial Engineering** (5 year program): classes in Business School and Institute of Economics (San Joaquin Campus)

**MBA**: MBA classes (Downtown Campus)

**Double MBA Degree**: MBA classes (Downtown Campus)

Classes in all other undergraduate departments, depending on availability

Courses:

Courses from Faculty of Economic and Management Sciences:  
[http://www.uc.cl/dara/libcursos/periodo22/ua/ua_5.html](http://www.uc.cl/dara/libcursos/periodo22/ua/ua_5.html)

General Courses link:  
Choose Escuela de Administración

MBA:  

Undergraduate courses (Commercial Engineering):  

MBA Intranet:  
[www.mbauc.cl](http://www.mbauc.cl) (Intranet)  
**Upon acceptance, exchange students will be given a username and password to access Intranet**

Faculties/Colleges:  
Faculty of Economic and Management Sciences

Language of Instruction  
**MBA**:  
Spanish and 1% of classes taught in English  
Summer Term (January) by visiting professors (3/4 courses in English)

Language requirement:  
Working knowledge of Spanish / no specific test is required

Language courses:  
Not available

Academic/Experience Requirements:  
MBA students: preferably 2 years work experience; enrollment in an MBA program at home university

Full-time Workload:  
PUC has no set full-time course load requirements. In general, full-time students take 4 classes (40 credits) but most Exchange Students take between 30-40 credits. Undergraduate courses run 20 weeks. MBA courses run 13 weeks. Each Course at the MBA has 33 contact hours.

Learning Expectations:  
Class format is lecture and discussion, in-class presentations, group performance and case studies. Attendance is required. Poor attendance will result in lower grades. Active class participation is usually part of each student’s final grade. Grading is based on papers, case studies, and group projects. Exam format varies. The final exams take place at the end of each term and are obligatory. Class sizes are from 20-60 students for undergraduate programs. Classes are smaller for MBA students.
Grading:  
7.0 Excellent  
6.0-6.9 Very Good  
5.0-5.9 Good  
4.0-4.9 Sufficient Passed  
3.0-3.9 Insufficient  
2.0-2.9 Deficient  
1.0-1.9 Bad  
A Passed  
R Failed  
D Distinguished  
C Validated course  
P Pending  

Normally, transcripts are sent out to Exchange Coordinators approximately 1 month after courses end.  

Career services  
At Undergrad Level the Exchange Office offers help of an informal nature for students interested in finding jobs. For information on internships, visit: http://www.eadmpuc.cl/relint/english/exchange/intern.html  

Housing and Living Expenses:  
Cost estimate in US$ per month  
Housing (U$70 finder’s fee): U$ 600– U$ 1,000 (furnished apartment, depending on area. there is no on campus housing)  
Food: U$300– $500  
Books/Course Materials: U$200 – U$300  
Transportation: U$ 200  
Other: U$400  
Insurance: *  
EXCHANGE STUDENTS MUST HAVE THEIR OWN HEALTH INSURANCE AND/OR INCUR THE COST OF THE HEALTH SERVICES. The Catholic University offers complete health services, including medical specialties, dental attention, psychological counselling and vocational orientation, for the exclusive use of its students.  

Exchange Coordinator Services:  
The Exchange Coordinator is involved in every aspect of the Exchange Program, and is available Monday through Friday from 9am for any problems that may arise.  

Info Dissemination: Information is disseminated through email and/or personal contact with students.
Term dates for the academic year 2017-2018:

**Calendar**

MBA: Quarters
Undergraduate: Semesters

**MBA: Summer Term**

January, 2018 in English (4 courses)

Expected arrival date: One week before classes begin

**Other Important Dates:**

Until October 10th: Register for classes via email with Monique Delaveau (mdelaveau@uc.cl)

**MBA: First Term**

March-June, 2017

Expected arrival date: February 24th, 2017

March 6th: 1st Term MBA classes begin
April (17-21): Testing week
May 29th to June 2nd: MBA exams
June 2nd: 1st Term classes end

**Other Important Dates:**

January 3rd to 7th: Register for classes in MBA Program at Downtown Campus with Monique Delaveau (mdelaveau@uc.cl)

**MBA: Second Term**

June-September, 2017

Expected arrival date: One week before classes begin

**We normally receive very few exchange students during this term**

June 12th: 2nd Term MBA Classes Begin
July (24 to 28th): Testing week
September (4 to 8th): MBA exams
September 8th: 2nd Term MBA classes end

**Other Important Dates:**

June 8th-12th: Last register for classes in MBA Program at Downtown Campus with Monique Delaveau (mdelaveau@uc.cl)

**MBA: Third Term**

Sept. –Dec. 2017

Expected arrival date: One week before classes begin

September 25th: 3rd Term MBA Classes Begin
November (6 to 10th): Testing week
December (18 to 22th): MBA Exams
December 22nd: 3rd Term MBA classes end