

Dear Student Liaison,

Thank you and congratulations on taking a leadership role at Kellogg!

As a student liaison, you are not only taking a vested interest in your own academic experience, but are also serving as a leader to enhance the academic experience of your classmates. Requiring a very minimal time commitment, the Student Liaison program has the potential to make an extraordinary impact on your academic quarter and that of subsequent classes.

What is the role of a Student Liaison?

The role of a Student Liaison is to facilitate communication between your professor and classmates on student-related issues. As a Student Liaison, you have a unique opportunity to develop a relationship with your professor, hone your communication skills and exert leadership in the classroom.

You will provide a critical channel for communication. Most professors are open to feedback and provide multiple opportunities for students' to express their opinions. Additionally most students feel empowered to express their viewpoints to professors directly. However, occasionally, professors can use additional resources to refine their teaching patterns and students can use an anonymous channel for feedback. Examples of roles Student Liaison take include:

- Communicating major scheduling conflicts regarding assignments, classes, or exams to professors
- Requesting professors to enforce the laptop and other classroom etiquette policies

What's Next?

You will be identified as the Student Liaison under the *My Classes* link of your serial page. Please send an e-mail to Priti Mody at pmody2009@kellogg.northwestern.edu with the following information for each class you are serving as a Student Liaison:

- Name
- Professor
- Class Name and Section Number

Class Lunches

As a result of a KSA initiative, many professors organize lunches at the Allen Center with students in their class. If your professor would like to host such lunches, you may be asked to coordinate the date of the lunch. In order to do so, contact Annette Parker at annette-parker@kellogg.northwestern.edu.