INDEPENDENT STUDY – 499

Date ________________
Name ____________________________________________________    Quarter ________________
(Last, First)  Department________________________________________________  Year ________________

Check one:      1 Unit _____
1/2 Unit ____

ELIGIBILITY

An applicant for independent study must have an academic record which indicates the scholastic ability necessary to undertake such study with acceptable results. Ordinarily, a cumulative average of “B” will be required.

PROCEDURES

Complete the following section, obtain Supervising Professor’s signature, and submit to the department chairman by the end of week seven (7) of the quarter preceding the one in which the study is to be completed. (Department Chair will forward to Joanne Biderbost in the Dean of student's office.)

Title of Study:

Supervising Professor:

Purpose of Study:

Scope of Study:
Methodology to be employed in the study:

A statement explaining why the study interests cannot be satisfied in the regular curriculum:

Measures of performance (What is the deliverable? What is the timetable?):

APPROVALS REQUIRED

Supervising Professor: ___________________________ Date: ________________

Department Chair: ______________________________ Date: ________________

Consideration will be given to the Professor’s total work load and the academic integrity and its compatibility in terms of the departmental objectives.

Dean of Student Academic Affairs: ___________________________ Date: ________________

Consideration will be given to the objectives of the MBA Program and the student’s progress toward the requirements for the degree.

Revised: 1/31/03