TRANSPORTATION REQUEST FORM

- ** Please fill out and send to Elizabeth Rauch (Fax: 847/491-5719; email: e-rauch@kellogg.northwestern.edu) or hand in at the Front Desk at the Allen Center at least **24 HOURS** prior to departure.
- ** Departures will be made from the Allen Center **ONLY**.
- ** If you need to make changes, please notify the Front Desk as **EARLY** as possible.
- ** <u>**DO NOT**</u> fill out this sheet if you have made your own transportation arrangements. Thank you.
- ** NOTE: Approx. travel time from the Allen Center to O'Hare is 1 hr.
 Approx. travel time from the Allen Center to Midway is 2 hrs.
 Please allow more time during rush hours and bad weather.

Name: Program: Time required at Allen Center: See note above for travel times. Date required: Destination: □Midway □ O'Hare □ Other: Taxi Private. ☐ Willing to share the taxi ride to the airport (non-stop) with another Allen Center participant. Limousine Private. Willing to share the limousine ride to the airport (non-stop) with another Allen Center participant. **Rates for transportation to Airports** O'Hare Midway \$40-45 Taxi \$23-35 Taxi (\$1 each additional person) (\$1 each additional person)

Limousine

(\$2-7 each additional person)

\$45-50

\$35-45

Limousine

(\$2-7 each additional person)