TRANSPORTATION REQUEST FORM

** Please fill out and send to Elizabeth Rauch (Fax: 847/491-5719; email: e-rauch@kellogg.northwestern.edu) or hand in at the Front Desk at the Allen Center at least 24 HOURS prior to departure.

** Departures will be made from the Allen Center ONLY.

** If you need to make changes, please notify the Front Desk as EARLY as possible.

** DO NOT fill out this sheet if you have made your own transportation arrangements. Thank you.

** NOTE: Approx. travel time from the Allen Center to O’Hare is 1 hr. Approx. travel time from the Allen Center to Midway is 2 hrs. Please allow more time during rush hours and bad weather.

Name:

Program:

Date required: Time required at Allen Center: See note above for travel times.

Destination:  
- ☐ O’Hare  ☐ Midway  ☐ Other:

☐ Taxi  ☐ Private.
☐ Willing to share the taxi ride to the airport (non-stop) with another Allen Center participant.

☐ Limousine  ☐ Private.
☐ Willing to share the limousine ride to the airport (non-stop) with another Allen Center participant.

Rates for transportation to Airports

<table>
<thead>
<tr>
<th></th>
<th>O’Hare</th>
<th>Midway</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxi</td>
<td>$23-35</td>
<td>Taxi</td>
</tr>
<tr>
<td>($1 each additional person)</td>
<td>($1 each additional person)</td>
<td>$40-45</td>
</tr>
<tr>
<td>Limousine</td>
<td>$35-45</td>
<td>Limousine</td>
</tr>
<tr>
<td>($2-7 each additional person)</td>
<td>($2-7 each additional person)</td>
<td>$45-50</td>
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</tbody>
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