

## Resources for Copyright Clearance

### Finding Publications Through NU Library

A large number of articles can be retrieved from NU Library electronic resources and be posted (either a PDF or a link to the article) on a class Blackboard site under Fair Use standards.

<http://kellogg.northwestern.edu/researchcomputing/sec/manuals/other/Using%20NU%20library%20resources.pdf>

### Electronic Reserve System at NU Library

This service helps faculty determine if a material falls under **Fair Use** or if copyright clearance from the publisher is necessary. The Electronic Reference desk can then provide faculty with a link to the material that can posted on a Blackboard site for the duration of the quarter. The request form can be found at [www.library.northwestern.edu/course-reserves](http://www.library.northwestern.edu/course-reserves)

Questions? Contact [e-reserve@northwestern.edu](mailto:e-reserve@northwestern.edu) or call 1-7681

### Non-Kellogg cases, Harvard Business Review articles and other articles

Permission must be purchased for any non-Kellogg cases, HBR articles shared with students, and many other kinds of articles. These can be paid for by students via the case packs or paid via your department's budget. The library can help determine which need copyright clearance to be shared with students and XanEdu can facilitate these purchases.

### Using Kellogg cases

Please check with us to confirm you have the most recent version of the case and to see if there is a teaching note available to provide to faculty teaching the case. While there is no copyright fee for using a KSM case at Kellogg, there are restrictions for posting KSM cases.

### XanEdu

Kevin Woodman, [kwoodman@xanedu.com](mailto:kwoodman@xanedu.com), 734.646.5200 (c)

Rob Cook, [rvook@xanedu.com](mailto:rvook@xanedu.com), 312.731.6147 (c)

### Office of Case Development

Cecelia Ungari, [c-ungari@kellogg.northwestern.edu](mailto:c-ungari@kellogg.northwestern.edu), 1-5400

Sheila Duran, [s-duran@kellogg.northwestern.edu](mailto:s-duran@kellogg.northwestern.edu), 7-2400

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